
Overview

Orange Hub Theatre is seeking a Part-Time Concession Staff / Bartender. Someone who is quick on their feet, has customer service experience, and thrives in a fast paced environment!

The Concession Staff / Bartender plays a supporting role in making memories for the guests and clients of The Orange Hub Theatres. They will work as part of a small team to deliver fast, outstanding, customer service to guests visiting The Orange Hub Theatres. Must be available evenings and weekends as required based on show schedule. Valid AGLC ProServe certification is required.

Responsibilities of Concession Staff / Bartender:

- Handle cash transactions accurately, including processing payments through the POS system.
- Provide excellent customer service by engaging with guests, taking drink orders, and offering recommendations.
- Serve pre-packaged food and beverages to guests
- Prepare and serve alcoholic and non-alcoholic beverages according to standard recipes and customer preferences.
- Maintain cleanliness and organization of the concession / bar area.
- Prepare and serve coffee
- Monitor inventory levels, restock coolers as needed, and inform the Manager when low on supplies.
- Coat-check duties

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- Adhere to all food safety and alcohol service regulations to ensure compliance with local laws.
 - Manage time effectively during busy periods to ensure timely service for all patrons.
 - Other duties as required

Qualifications:

- 1 - 2 years Customer Service experience required.
- Previous experience in a bartending or food service role is preferred but not required.
- Strong cash handling skills with basic math proficiency for accurate transaction processing.
- Excellent time management skills to handle multiple tasks efficiently in a fast-paced environment.
- Experience processing a large volume of sales in a short period of time.
- Ability to work well under pressure while maintaining a positive attitude.
- Strong communication skills and a friendly demeanor to create an inviting atmosphere for guests.
- Flexibility to work evenings, weekends, and holidays as needed in accordance with business demands.
- Strong interpersonal and customer service skills. Ability to sustain positive working relationships with Manager, other Concession team members, and Front of House staff.
- Ability to stand for long periods of time.

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- Ability to follow directions.
 - Ability to lift up to 50 lbs with no trouble
 - Must possess valid AGLC ProServe certification

POSITION DETAILS

Schedule/Wage:

- Part-Time / Casual evenings and weekends as required
- Shifts are 3-4 hours, only 1 ten minute paid break per shift
- \$15/hour + tips paid bi-weekly
- The number of shifts available per week will fluctuate based on show performance schedule.

To apply, please send a Cover letter & Resume to Chris Colbourne at ccolbourne@grindstonetheatre.ca. Please note "OH Concession / Bartender Application" in the Subject line. No phone calls please. Posting Closes: March 14, 2025.