

## JOB POSTING

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**Job Title:** House Technician

**Location:** Orange Hub Theatres

### **About Grindstone Theatre:**

Founded in 2011 Grindstone Theatre is a dynamic and innovative non-profit arts organization dedicated to producing high-quality theatrical productions that entertain, inspire, and engage audiences. With a focus on emerging artists, improv and musical comedy, we strive to advance arts and culture in Edmonton through all our artistic endeavors.

### **About The Orange HUB Theatres:**

The Orange Hub is a dynamic arts and cultural center committed to providing a platform for local artists and fostering community engagement through a diverse range of performances, events, and workshops. As a hub for creativity and innovation, we strive to create inclusive and accessible experiences that inspire and connect audiences of all backgrounds.

### **Job Description:**

We are seeking a skilled and versatile House Technician to join our team at The Orange Hub Theatres. The House Technician will be responsible for providing technical support for performances and events, ensuring the safe and efficient operation of audio, lighting, and other technical equipment, and maintaining the overall functionality and appearance of the performance spaces.

## Roles and Responsibilities

### Technical Support:

- Set up, operate, and strike audio, lighting, and video equipment for rehearsals, performances, and events, ensuring that all technical elements meet the requirements and specifications of the production.
- Troubleshoot technical issues and malfunctions during rehearsals and performances, implementing solutions quickly and effectively to minimize disruptions and ensure a seamless production experience.
- Collaborate with production teams, directors, designers, and performers to understand and execute their technical requirements and artistic vision for each production.

### Venue Maintenance:

- Conduct regular inspections and maintenance checks of technical equipment, including sound systems, lighting fixtures, rigging systems, and stage machinery, to ensure that they are in proper working order and comply with safety standards.
- Assist with the setup and breakdown of sets, props, and scenic elements as needed, ensuring that they are installed safely and securely and meet the artistic requirements of the production.
- Perform routine cleaning and upkeep of performance spaces, backstage areas, and technical booths to maintain a clean, safe, and professional environment for performers, crew, and patrons.

### Safety and Compliance:

- Ensure that all technical operations comply with health and safety regulations, fire codes, and industry best practices, with a focus on preventing accidents, injuries, and property damage.
- Train and supervise technical crew members, volunteers, and interns on safe working practices, emergency procedures, and the proper use of technical equipment and tools.

- Maintain accurate records of equipment inventory, maintenance schedules, and safety inspections, and report any safety concerns or incidents to management promptly.

### **Collaboration and Communication:**

- Communicate effectively with production teams, venue staff, and external vendors to coordinate technical requirements, equipment rentals, and logistical support for performances and events.
- Collaborate with artists, designers, and technicians to develop creative solutions to technical challenges and enhance the overall quality and impact of productions.
- Provide excellent customer service to performers, crew, and patrons, responding to inquiries, requests, and feedback in a courteous and professional manner.

### **Qualifications:**

- Bachelor's degree or diploma in Technical Theatre, Theatre Production, or related field (preferred).
- Minimum of 2-3 years of experience in technical theatre, live event production, or venue operations, with proficiency in audio, lighting, and video systems.
- Strong technical skills and knowledge of theatrical rigging, carpentry, and stagecraft, with the ability to safely and effectively operate technical equipment and tools.
- Familiarity with industry-standard software and hardware platforms, such as QLab, ETC lighting consoles, and digital audio consoles, with the ability to program and troubleshoot technical systems.
- Excellent organizational and problem-solving abilities, with the capacity to manage multiple tasks and priorities in a fast-paced environment while maintaining attention to detail and accuracy.
- Effective communication and interpersonal skills, with the ability to work collaboratively with diverse teams and stakeholders to achieve common goals and deliver high-quality productions.

### **How to Apply:**

Please submit your resume and cover letter outlining your relevant experience and qualifications to [tlocke@grindstonetheatre.ca](mailto:tlocke@grindstonetheatre.ca) with the subject line "House Technician

Application - [Your Name]". In your cover letter, please include why you are interested in joining The Orange Hub Theatres and how your experience aligns with the responsibilities of the role.

Grindstone Theatre Society is an equal opportunity employer and welcomes applications from individuals of all backgrounds and experiences. We thank all applicants for their interest, but only those selected for an interview will be contacted.

## POSITION DETAILS

### Schedule/Wage:

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- Mainstage Theatre- \$28/hour
- Black Box Theatre - \$24/hour
- Comedy Theatre - \$20/hour
- Hours dependant on theatre bookings